

McKinley High School
Athletic Department
Emergency Action Plan
Site: Gymnasium

Event: _____

1. Emergency Personnel/Team:

- a. Doctor(s): Not present on Site
- b. Athletic Health Care Trainer(s) (AHCT): Tomoki Kanaoka, Louise Inafuku
- c. Administrator(s): Ron Okamura (Principal), Neal Takamori (AD/VP), Bob Morikuni (AD)
- d. Coach(es): Boys/Girls Basketball, Boys/Girls Volleyball, Wrestling, Judo
- e. Athletic Training Student(s): None

2. Emergency Equipment Checklist:

- | | | |
|--|--|-----------------------------------|
| <input type="checkbox"/> Athletic Training Kit | <input type="checkbox"/> First Aid Kit | <input type="checkbox"/> Ice |
| <input type="checkbox"/> AED | <input type="checkbox"/> Spine Board | <input type="checkbox"/> Water |
| | <input type="checkbox"/> Splints | <input type="checkbox"/> Crutches |

3. Role of First Responder (Coach, AHCT, Athletic Director, Site Coordinator):

- a. Establish that scene is safe and provide immediate care of athlete(s) or victims, i.e., check for electrical wires, fire, pools of water.
- b. Activation of Emergency Medical System (EMS) in the following situations or if unsure of medical care needed:
 - Unconscious athlete(s)
 - No pulse or circulation
 - Anaphylactic shock, i.e., allergic reaction to food, drugs, or insect bite
 - Electrical shock
 - Head injury with loss of consciousness
 - Neck injury resulting loss of sensation, strength or range of motion; DO NOT MOVE athlete or victims
 - Suspected fracture; DO NOT MOVE athlete or victims
- c. Call 911
 - Name of site: McKinley HS Gymnasium
 - Address of site: 1039 South King St. Honolulu, HI 96814
 - Cross streets: King St., Pensacola St., Kapiolani Blvd.
 - Phone Number of caller: _____
 - Number of people/athlete(s) involved: _____
 - Condition of injured: _____
 - First Aid treatment rendered: _____
 - Specific directions as needed to get to locate the emergency scene: _____
_____ Refer to "6. Venue directions"

- Site Coordinator document the time EMS was called: _____
 - EMS to Transport via ambulance, air, or car. (Circle one)
 - EMS transport to _____ hospital
 - d. Provide appropriate CPR or First Aid:
 - First Aid Treatment provided by: _____
 - e. Notify parent or guardian
 - Who notified parents/family member: _____
 - f. Notify AHCT
 - Coach to notify AHCT
 - AHCT to notify Athletic Director if necessary. i.e., catastrophic injury/illness
 - Athletic Director to notify Principal if necessary. i.e., catastrophic injury/illness
 - g. Do not talk to the media; refer them to Athletic Directors or Principal
4. Role of Secondary Responder (Site Coordinator, Coach)
- a. Retrieval of emergency equipment: Located in Coach's Office in Gym or Athletic Training Room
 - b. Open appropriate gates or doors: Neal Takamori, Bob Morikuni, Coach(es)
 - c. Designate individual to flag down EMS and direct to scene: Neal Takamori, Bob Morikuni, Coach(es)
 - d. Limit scene to First Aid providers and EMS. Move bystanders away from the scene: _____
Coach(es), Neal Takamori, Bob Morikuni
5. Role of Coach, AHCT, Athletic Director, Site Coordinator in case of EMS Transport of the Athlete
- a. If parents/guardians are not able to accompany the injured athlete (i.e., not on site), Head coach or Site Coordinator designates another coach to accompany the athlete.
 - b. Accompanying coach to update AHCT on status of the injured athlete.
 - c. AHCT to update Athletic Director on status of the injured athlete if necessary.
 - d. Athletic Director to notify Principal if necessary.

6. Venue directions:

